



FORWARD PLAN

15 September 2008 - 14 January 2009

Produced By:

**Democratic Services
City of York Council
Guildhall
York
YO1 9QN
Tel No. 01904 551088**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated fortnightly on or around the 14th and 28th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
2008/09 Housing & Adult Social Services Capital Programme Monitor 2	95
2008/09 Service Plan & Budget Monitor 2	99
*Accommodation Project - Site Options Appraisal	65
Accounts Submitted for Write-off	72
Adopted Regional Spatial Strategy and Partial Review	24
*Blossom Street Multi Modal Scheme - Feasibility	56
*Capital Programme Monitor 2	92
*Capital Programme Monitor 2	81
Changes to the Disabled Facilities Grant Policy	97
Child Poverty in York	73
Customer Strategy	22
Customer Strategy	69
Cycling Demonstration Town Bid Strategy	11
Edmund Wilson Pool, Thanet Road	60
Efficiency Outturn Report	71
First Capital Monitor	29
First Corporate Performance & Finance Monitor	27
*Haxby Rail Station Update IV	58
*Hob Moor Neighbourhood nursery - Progress Report	90
*Homeless Review 2007-8	50
Household Waste Recycling Centres - Permits and Controls	18
*Implications of Machinery of Government (MOG) changes (first announced July 2007)	76
*Insurance Mid-Term Monitoring Report	107
IT Development Plan 2009/10	84
IT Strategy 2007-2012	82
*James Street Link Road Phase 2 modelling refresh	52
Joint Strategic Needs Assessment for York	15

ITEM	PAGE NO
*Local Authority School Governor Appointments	87
*Managed Service Contract	67
Maximising Attendance	26
Meals Provision in Elderly Persons Homes	74
Medium Term Financial Forecast & Strategy	17
Mental Health Amendment Act 2007 & Deprivation of Liberty Safeguards	101
*National Service Plans	43
*Neighbourhood Services Staff Wellbeing Initiatives	41
Outcome of Older Peoples Inspection	46
Outer Ring Road Improvement Options	13
Petition received from residents requesting cycling facilities along Crichton Avenue	51
Portfolio Management Changes	48
Procurement Mid-Term Monitoring Report	105
*Quality and Access for All Young Children - Early Years Capital Grant	32
Responsive Repairs Service Review	103
Sales of Age Restricted Products	34
Second Resources Performance & Finance Monitor	104
*Service Plan and Budget Monitor 2	88
*Service Plan and Budget Monitor 2	79
*Statutory Declaration of Regulation of Pollution from Crematoria	37
Strategic Risk Register, Annual Risk Management Report & Update on Risk Management Strategy	64
The Future of York City Archives	83
The Regulatory Enforcement and Sanctions Bill	85
*Thriving City Report Back	62
Transfer of Services to Neighbourhood Services	9
Treasury Management Monitoring Report	106
*Update on Noise Nuisance Team Activities	36
*Update on the City of York Public Toilet Review	39
*Update on the Litter Enforcement Policy and Juveniles	45

ITEM	PAGE NO
Update on the review of Community Transport	30
Waste Minimisation Strategy and Action Plan	20
Waste Strategy	7
*Water End - Proposed Improvements for Cyclists	54
York Private Sector Housing Renewal Strategy	93
York's Plans for London 2012	78
*Yorkshire in Bloom 2008 Update	40

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword: Environment; Be significant
interms of its effects on
communities;

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Waste Strategy

Description: Purpose of report:
To update Members on the revised waste strategy for York.

Members are asked to:
Consider the recommnedations in the report.

Wards Affected: All Wards

Report Writer: John Goodyear **Deadline for Report:** 11/09/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: John Goodyear

john.goodyear@york.gov.uk

Implications: Financial

Level of Risk: 09-15 Constant
monitoring required

Reason Key: It is significant in terms of
its effect on communities

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Waste Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

<i>By Chief Officers at</i>	CMT	<i>on:</i>	10/09/08
	CMT		10/09/08
	CMT		10/09/08
	CMT		10/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Transfer of Services to Neighbourhood Services

Description: Purpose of report: Staff in City Strategy and LCCS will come under a different senior management in Neighbourhood Services. Implementation will take place in October. Changes to the improvement in services will take place over the remainder of the year.

Members are asked to: To approve the transfer of highway, parking and grounds maintenance services to Neighbourhood Services.

Wards Affected:

Report Writer: Damon Copperthwaite
Deadline for Report: 11/09/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Damon Copperthwaite

damon.copperthwaite@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Transfer of Services to Neighbourhood Services

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG on: 23/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Cycling Demonstration Town Bid Strategy

Description: Purpose of report: This is a city wide project affecting residents, businesses and visitors to the City. This is a 2.5 year project starting in September. Effects will begin to be seen from October and run through the project as new initiatives and schemes are introduced.

Members are asked to: To approve the strategy and action plan for the project particularly for the next 6 months.

Wards Affected:

Report Writer: Ruth Egan **Deadline for Report:** 11/09/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Ruth Egan

ruth.egan@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Cycling Demonstration Town Bid Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG on: 09/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08



FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Outer Ring Road Improvement Options

Description: Purpose of report: Provide Members with the results of a review of the options for improvements to the Outer Ring Road. Recommend a preferred solution to progress as a bid to the Regional Transport Board. Note: Bids have to be submitted by 10 October.

Members are asked to: Approve a preferred option for improving the Outer Ring Road to progress as a bid to the Regional Transport Board for submission by 10 October.

Wards Affected:

Report Writer: Tony Clarke **Deadline for Report:** 11/09/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Outer Ring Road Improvement Options

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG on: 09/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword: Health; Be significant interms of its effects on communities;

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Joint Strategic Needs Assessment for York

Description: Purpose of report: This is a joint report for CYC and North Yorkshire and York PCT. The main purpose is to inform the Executive about health and well-being needs for the people of York. The recommendations help to address these needs. The report is going to the PCT Board on 16th September so it is helpful to take it to Council Executive withi a week of that date.

It would be useful if it could go to CMT for comment on 20th August as PCT Board Papers will be finalised a week later.

When will the resulting effects be seen: We have alrady started to use the informtion available to develop organisation specific and shared responses, for example in SCS, LAA and joint commissioning discussions. It is intended that the report will be updated in future to demonstrate progress.

Members are asked to:

- Accept the report and those recommendations that relate to CYC activity.
- Support joint working to address identified needs.

Wards Affected: All Wards

Report Writer: Bill Hodson, Pete Dwyer

Deadline for Report: 11/09/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services, Director of Learning, Culture & Children's Services

Contact Details: Bill Hodson, Pete Dwyer

bill.hodson@york.gov.uk, Pete.Dwyer@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: In writing or by email to Bill Hodson, Pete Dwyer, and Rachel Johns (NYYPCT)

Process: Wide ranging consultation across the Council and PCT with interested parties. Interim JSNA used by Healthy City Board to

Consultees: inform Sustainable Community Strategy and LAA2. Final 2008 report considered by Healthy City Board in July
Children's Services, Housing and Adult Social Services, PCT commissioning and public health staff, voluntary sector, higher education. Practice Based Learning Commissioners, Foundation Trust.

Background Documents: Committee Report for Joint Strategic Needs Assessment for York

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 20/08/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword: Budget

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Medium Term Financial Forecast & Strategy

Description: To highlight the Council's financial position over the next three years and propose a strategy to deliver a balanced budget each year and maintain and improve the council's financial management and value for money.

Wards Affected:

Report Writer: Steve Morton **Deadline for Report:** 11/09/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Steve Morton

stephen.morton@york.gov.uk

Implications Financial

Level of Risk: 09-15 Constant **Reason Key:**
monitoring required

Making Representations:

Process: Regular monitoring is required. Non achievement of a balanced budget and the council's efficiency target is considered a significant issue for the council and will impact on the council's CPA/CAA score.

Consultees: Departmental Finance Teams, CMT, LAA officers

Background Documents: Committee Report for Medium Term Financial Forecast & Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT **on:** 10/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword: Environment

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Household Waste Recycling Centres - Permits and Controls

Description: Purpose of report: Is to ask Members to consider introducing a permit scheme to help control the size of vehicles using sites, reduce the level of illegal trade waste disposal and limit the amount of construction and demolition waste that can be disposed of at sites.

Members are asked to: Consider the proposed permit control system.

Wards Affected: All Wards

Report Writer: John Goodyear **Deadline for Report:** 11/09/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: John Goodyear

john.goodyear@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Household Waste Recycling Centres - Permits and Controls

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 10/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08



FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 23/09/08

Keyword: Environment

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Waste Minimisation Strategy and Action Plan

Description: Purpose of report: This report is to recommend a new minimisation strategy and action plan 2008/2009 to 2010/2011.

Members are asked to: Approve the new strategy and make recommendations for new budget in 2010/2011.

Wards Affected: All Wards

Report Writer: John Goodyear

Deadline for Report: 11/09/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: John Goodyear

john.goodyear@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Waste Minimisation Strategy and Action Plan

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at	CMT	on:	10/09/08
	CMT		10/09/08
	CMT		10/09/08
	CMT		10/09/08

By Political Group Leaders on: 12/09/08

By Strategic Policy Panel (if required) on: 22/09/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/09/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/10/08

Keyword: Policy Framework

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Customer Strategy

Description: To consult members on the revised Customer Strategy and advise them of the proposed timeline for consultation with customers and final approval. The strategy will set the framework for the physical, organisational and business process design for identifying and responding to customers needs and delivering high quality customer-focussed service across all Council services in the new Customer Centre at Hungate

Wards Affected:

Report Writer: Jane Collingwood **Deadline for Report:** 18/09/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Jane Collingwood

jane.collingwood@york.gov.uk

Implications Equalities

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: n/a

Consultees: Easy@York Board
CMT
Customers (post EMAP)

Background Documents: Committee Report for Customer Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 10/09/08

By Political Group Leaders on: 26/09/08

By Strategic Policy Panel (if required) on: 06/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 13/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/10/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Adopted Regional Spatial Strategy and Partial Review

Description: Purpose of report: The report summarises the key elements of the recently adopted RSS and highlights the key issues for York.

It then sets out timetable for the recently started Partial Review of this RSS which is necessary in order to respond to the government's Housing Green Paper.

The first part of the Partial review process is a Call for Evidence from the regional assembly.

Members are asked to: To note the key elements of the recently adopted RSS and some key issues for York.

To note and comment on the submission made by officers to the Call for Evidence as part of the Partial Review of RSS.

Wards Affected:

Report Writer: David Caulfield **Deadline for Report:** 25/09/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: David Caulfield, Head of City Development

david.caulfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Adopted Regional Spatial Strategy and Partial Review

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG

on: 23/09/08

By Political Group Leaders on: 26/09/08

By Strategic Policy Panel (if required) on: 06/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 13/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/10/08

Keyword: People and organisations

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Maximising Attendance

Description: Purpose of report:
To inform members of the work to maximise attendance of staff at
the council
Members are asked to:
Note the report and make resulting recommendations

Wards Affected: All Wards

Report Writer: Chris Tissiman **Deadline for Report:** 25/09/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of People and Improvement

Contact Details: Chris Tissiman

chris.tissiman@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Committee Report for Maximising Attendance

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 09/07/08

By Political Group Leaders on: 26/09/08

By Strategic Policy Panel (if required) on: 06/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 13/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/10/08

Keyword: Budget

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: First Corporate Performance & Finance Monitor

Description: Provision of the latest forecast of the council's financial and performance position. Actions may be required to agree proposed amendments to plans, mitigation for identified issues and financial adjustments (such as allocations from contingency and virements) which are reserved to the Executive.

Wards Affected:

Report Writer: Janet Lornie, Peter Lowe
Deadline for Report: 25/09/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Janet Lornie, Peter Lowe

janet.lornie@york.gov.uk, peter.lowe@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for First Corporate Performance & Finance Monitor

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 24/09/08

By Political Group Leaders on: 26/09/08

By Strategic Policy Panel (if required) on: 06/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 13/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/10/08

Keyword: Budget

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: First Capital Monitor

Description: Provision of the latest forecast of the council's financial and performance position. Actions may be required to agree proposed amendments to the capital programme and financial adjustments which are reserved to the Executive.

Wards Affected:

Report Writer: Ross Brown

Deadline for Report: 25/09/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Ross Brown

ross.brown@york.gov.uk

Implications Property

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for First Capital Monitor

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 24/09/08

By Political Group Leaders on: 26/09/08

By Strategic Policy Panel (if required) on: 06/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 13/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/10/08

Keyword: Transport; Adult Social Care; Service Monitoring; Economics and finance; Policy Framework; Information and communication; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update on the review of Community Transport

Description:

Purpose of report: This report will update the Executive on progress on the review of client transport by highlighting the operational changes that have taken place and the financial efficiency savings that have been achieved. The effect of the review on customers who use transport has been on-going since the review started. The project is due to be completed by September 2009.

Members are asked to: Note the progress being made on the review.

Wards Affected: All Wards

Report Writer:

Simon Wing, Steve Morton

Deadline for Report:

12/09/08
25/09/08

Lead Member:

Councillor Susan Galloway, Councillor Ceredig Jamieson-Ball

Lead Director:

Director of Housing and Adult Social Services, Director of Resources

Contact Details:

Simon Wing, Steve Morton

simon.wing@york.gov.uk, stephen.morton@york.gov.uk

Implications

Financial

Level of Risk:

01-03 Acceptable

Reason Key:

A decision which is likely to result in the Council incurring expenditure, or

making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: In writing or by email to Simon Wing and Steve Morton

Process: Consultation with affected clients is ongoing as part of the project

Consultees: Users of community transport

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 10/09/08

By Political Group Leaders on: 12/09/08
26/09/08

By Strategic Policy Panel (if required) on: 06/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 13/10/08

FORWARD PLAN ITEM

Meeting: Executive Member for Leisure, Culture & Social Inclusion

Meeting Date: 14/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Quality and Access for All Young Children - Early Years Capital Grant

Description: Purpose of report: allocation of government funding for projects to improve quality and access relating to delivery of Nursery Education Grant for 3 and 4 year olds. Three year capital funding available for minor and major works in voluntary, private, independent sectors and with childminders.

Members are asked to: To approve recommendations of the Places Sub Group - Capital Panel, a sub group of the Early Years and Extended Schools Partnership on which bids should receive funding.

Wards Affected: All Wards

Report Writer: Barbara Mands

Deadline for Report: 30/09/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.clarke@york.gov.uk

Implications: Equalities

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: In writing or by email to Barbara Mands/Rosemary Flanagan

Process: N/A

Consultees: Consultation carried out with the Places Sub Group, a sub group of the Early Years and Extended Schools Partnership. This sub group has a wide range of representation including private nurseries, playgroups, childminders, property services, Steps to Quality and Education Resources

Background Documents: Committee Report for Quality and Access for All Young Children - Early Years Capital Grant

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08 **Keyword:** Health; Legal; Crime & Disorder;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sales of Age Restricted Products

Description: Purpose of report:
To inform members of enforcement activity to prevent the sales of age restricted products such as alcohol, tobacco, spray paint and knives.
Members are asked to:
Note the report and approve an annual enforcement policy in respect of sales of tobacco and spray paint.

Wards Affected: All Wards

Report Writer: Colin Rumford **Deadline for Report:** 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Colin Rumford

colin.rumford@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Sales of Age Restricted Products

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08

Keyword: Environment; Be significant
interms of its effects on
communities;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on Noise Nuisance Team Activities

Description: Purpose of report:
To update Members on the activities of the Noise Nuisance team
Members are asked to:
Note the report.

Wards Affected: All Wards

Report Writer: Mike Southcombe **Deadline for Report:** 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of
its effect on communities

Making Representations:

N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Update on Noise Nuisance Team
Activities

Call-In

If this item is called-in either pre or post decision, it will 15/09/08
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08

Keyword: Environment; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

Item Type: Executive Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Statutory Declaration of Regulation of Pollution from Crematoria

Description: Purpose of report:
To seek members approval to submit a statutory declaration to DEFRA relating to the abatement of air pollution from it's crematorium.
Members are asked to:
Approve the declaration.

Wards Affected: All Wards

Report Writer: Andy Hudson

Deadline for Report: 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Andy Hudson

andy.hudson@york.gov.uk

Implications Financial

Level of Risk: 16-20 Action plan required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Statutory Declaration of Regulation of Pollution from Crematoria

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the City of York Public Toilet Review

Description: Purpose of report: As agreed at the Executive Member for Neighbourhood Services and Advisory Panel the report updates the Executive Member on the progress being made on the public toilet review.

Wards Affected: Members are asked to: Note the report.
All Wards

Report Writer: John Goodyear **Deadline for Report:** 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: John Goodyear

john.goodyear@york.gov.uk

Implications Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Update on the City of York Public Toilet Review

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08 **Keyword:** Environment

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Yorkshire in Bloom 2008 Update

Description: Purpose of report: To inform Members of the outcome of our entry to the Yorkshire in Bloom competition 2008 and the work undertaken in relation to the entry.

Wards Affected: Members are asked to: Note the report.
All Wards

Report Writer: John Goodyear **Deadline for Report:** 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: John Goodyear

john.goodyear@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Yorkshire in Bloom 2008 Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ on: _____

By Political Group Leaders on: _____

By Strategic Policy Panel (if required) on: _____

Post-Decision

By Strategic Policy Panel (if Required) on: _____

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08

Keyword: Health

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Neighbourhood Services Staff Wellbeing Initiatives

Description: Purpose of report: This report outlines a number of health and wellbeing initiatives which have been agreed for introduction following discussions between Neighbourhood Services, Occupational Health and Human Resources. Beneficiaries will primarily be the Civil Engineering Department although there will be a raft of initiatives designed to positively impact all staff across the Directorate.

Members are asked to: Note and approve the proposed improvements to staff care and wellbeing, and to lend their support to the project.

Wards Affected: All Wards

Report Writer: Penny Hepworth

Deadline for Report: 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Penny Hepworth

penny.hepworth@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Neighbourhood Services Staff Wellbeing Initiatives

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08

Keyword: Health; Crime & Disorder;
Legal; Be significant in terms
of its effects on communities;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: National Service Plans

Description: Purpose of report: To ask members to approve the annual service plans for Food Enforcement, Health & Safety enforcement and Animal Health and Welfare

Members are asked to: approve the annual service plans

Wards Affected: All Wards

Report Writer: Sean Suckling

Deadline for Report: 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Sean Suckling

sean.suckling@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of
its effect on communities

Making Representations:

Process:

Consultees:

Background Documents: Committee Report for National Service Plans

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 15/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the Litter Enforcement Policy and Juveniles

Description: Purpose of report: To review Yorks policy on litter enforcement against young people in the light of guidance issued by DEFRA in 2007.

Wards Affected: Members are asked to:
All Wards

Report Writer: John Goodyear **Deadline for Report:** 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: John Goodyear

john.goodyear@york.gov.uk

Implications Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Update on the Litter Enforcement Policy and Juveniles

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 20/10/08

Keyword: Health; Adult Social Care; Information and communication; Life in the community;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Outcome of Older Peoples Inspection

Description: Purpose of report: Quality of service to customers will be improved. Safeguarding of Vulnerable adults will be improved. These will be negotiated with the Commission for Social Care Inspection (CSCI). Results will be seen from October 2008 in phases in accordance with the timescale agreed with CSCI.

Members are asked to: Accept the Inspection Report. Approve the production of an improvement plan for Safeguarding Vulnerable Adults and for the provision of preventative and personalised services for older people.

Wards Affected: All Wards

Report Writer: Keith Martin

Deadline for Report: 25/08/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Keith Martin

keith.martin@york.gov.uk

Implications Equalities

Level of Risk: 16-20 Action plan required

Reason Key:

Making Representations: In writing or by Email to Keith Martin

Process: CSCI Inspection outcome is based on consultation with key stakeholders and customers as well as other field work undertaken.

Consultees: Partner agencies, customers, carers

Background Documents: Committee Report for Outcome of Older Peoples Inspection

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 04/08/08

Internal Clearance Process

Pre-Decision
By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 20/10/08 **Keyword:** Adult Social Care

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Portfolio Management Changes

Description: Purpose of report: The portfolios for the Heads of Service would be changed to focus more effectively on priorities for Adult Social Care. Implementation to take place immediately following the meeting. The resulting effects would be seen through the service plan outcomes.

Members are asked to: Approve the changes to the portfolios of the Departmental Management Team as they relate to Adult Social Services.

Wards Affected: All Wards

Report Writer: Bill Hodson **Deadline for Report:** 06/10/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Bill Hodson

bill.hodson@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: In writing or by e-mail to Bill Hodson.

Process: Meetings and presentations.

Consultees: Staff concerned and trade unions.

Background Documents: Committee Report for Portfolio Management Changes

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 20/10/08

Keyword: Housing

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Homeless Review 2007-8

Description: Purpose of report: Information Only

Wards Affected: Members are asked to: Note report
All Wards

Report Writer: Becky Ward **Deadline for Report:** 06/10/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: In writing or by e-mail to Becky Ward.

Process: N/A

Consultees: N/A

Background Documents: Committee Report for Homeless Review 2007-8

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ on: _____

By Political Group Leaders on: _____

By Strategic Policy Panel (if required) on: _____

Post-Decision

By Strategic Policy Panel (if Required) on: _____

FORWARD PLAN ITEM

Meeting: Executive Members for City Strategy

Meeting Date: 20/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Petition received from residents requesting cycling facilities along Crichton Avenue

Description: Purpose of report: To inform members of the receipt of the petition and the feasibility work which is being undertaken

Members are asked to: acknowledge receipt of the petition and the ongoing feasibility working

Wards Affected:

Report Writer: Andy Vose

Deadline for Report: 22/09/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Andy Vose

andy.vose@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Petition received from residents requesting cycling facilities along Crichton Avenue

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Members for City Strategy

Meeting Date: 20/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: James Street Link Road Phase 2 modelling refresh

Description: Purpose of report: The report will consider the study undertaken by Halcrow to re-examine the modelling undertaken by Jacobs in 2003 in order to determine if and when James Street Link Road Phase 2 should be constructed.

The report will also present the results of surveys undertaken on various streets in the Heworth area to assess the increase in traffic and extent of violations of traffic orders (for turning restrictions etc) in the area.

The modelling will provide a commentary on the optimum time for constructing the southern section of Phase 2 of the link road to maximise the financial benefits and confirm, or otherwise, if it will coincide with the anticipated delivery programme for a private development, off Layerthorpe, through which a section of the link road will pass. The conditions of the Outline Planning Consent for the development require the developer to implement this section of Link Road. Timescale is dependent on the modelling output.

Members are asked to: Note the need for an optimum time for constructing the southern section of James Street Link Road Phase 2 and decide whether the Council should either pursue its construction by the developer, or instruct further work to be undertaken to provide an estimate for its construction by the council.

Wards Affected:

Report Writer: Ian Stokes

Deadline for Report: 06/10/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Ian Stokes, Team Leader

ian.stokes@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for James Street Link Road Phase 2 modelling refresh

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Members for City Strategy

Meeting Date: 20/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Water End - Proposed Improvements for Cyclists

Description: Purpose of report: Cyclists will benefit from continuous cycle facilities along Water Lane; this scheme will provide a missing link in York's cycle network, and crucially, form part of the proposed orbital cycle route agreed with Cycling England as part of York becoming a Cycle City. However, traffic queues along Water Lane are likely to increase as a result of introducing improvements for cyclists at the Clifton Green signals. Funding for this scheme has been allocated within the 08/09 Capital Programme. The aim is to implement the scheme by the end of March 2009. The benefits of the improvements for cyclists would be seen immediately. The effects of increased traffic queuing would also be seen immediately, but this is expected to dissipate as some drivers choose alternative routes or switch to cycling.

Members are asked to: Approve the proposals for implementation.

Wards Affected:

Report Writer: Jon Pickles

Deadline for Report: 06/10/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Committee Report for Water End - Proposed Improvements for Cyclists

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Members for City Strategy

Meeting Date: 20/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Blossom Street Multi Modal Scheme - Feasibility

Description: Purpose of report: The report will consider the study undertaken by Halcrow to examine the feasibility of various options (including potential vehicle movement restrictions) for improving the access and safety for all road users on Blossom Street between and including its junctions with Holgate Road and Queen Street/Nunnery Lane/Micklegate.

Local residents and businesses in the Blossom Street area will be directly affected. Outcomes of consultations with local residents and businesses on issues and improvements for more sustainable forms of transport will be presented.

Subsequent detailed design of a preferred option will be completed for commencement of construction by the end of March 2009.

Improvements due to be complete by June 2009 (deferred to end March 2010 if start is delayed beyond March 2009).

Members are asked to: consider the various options and select an option to be taken forward to detailed design and subsequent construction.

Wards Affected:

Report Writer: Ian Stokes

Deadline for Report: 06/10/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Ian Stokes, Team Leader

ian.stokes@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Committee Report for Blossom Street Multi Modal Scheme - Feasibility

Call-In

If this item is called-in either pre or post decision, it will 13/10/08
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Members for City Strategy

Meeting Date: 20/10/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Haxby Rail Station Update IV

Description: Purpose of report: The report will update Members on the progress made in negotiations with Network Rail and Tran Pennine Express for introducing a new rail station at Haxby. This will have an impact on residents in Haxby and other potential rail commuters from the surrounding area.

The outcome of the negotiations will determine the timescale for Network Rail's scheme 'sign-off' and the subsequent status in DfT's funding programme of the Council's Exceptional Scheme bid for the scheme.

It is expected that the scheme will be completed by 2011, (subject to its continued support following the refresh of the Regional Funding Allocation programme).

Members are asked to: Decide whether the Council should continue to pursue the introduction of a rail station at Haxby and continue with the York North East Rail Scheme in its current form.

Wards Affected:

Report Writer: Ian Stokes **Deadline for Report:** 06/10/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Ian Stokes, Team Leader

ian.stokes@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Committee Report for Haxby Rail Station Update IV

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/10/08

Keyword: Property

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Edmund Wilson Pool, Thanet Road

Description: Members are asked to select a preferred developer to purchase the Edmund Wilson Pool site, for a food store development, following market testing campaign. Any sale of the site will be subject to the developer obtaining a satisfactory planning permission for its development and the closure of the pool. The Edmund Wilson Pool is due to close in October 2009 when a new pool opens at York High School.

Wards Affected: Westfield Ward

Report Writer: John Urwin

Deadline for Report: 09/10/08

Lead Member: Councillor Andrew Waller

Lead Director: Director of People and Improvement

Contact Details: John Urwin

john.urwin@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: N/A

Process: n/a

Consultees: Legal Services, City Strategy

Background Documents: Committee Report for Edmund Wilson Pool, Thanet Road

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG on: 07/10/08

By Political Group Leaders on: 10/10/08

By Strategic Policy Panel (if required) on: 20/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 27/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/10/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Thriving City Report Back

Description: Purpose of report: Members received a report "Future of York as a Thriving City" in July. This further report will update members on actions that have been/will be undertaken in response to the recommendations in that report. There are potentially a city-wide range of beneficiaries from the business and individual focused measures covered. Some issues are already being addressed others need to be implemented quickly to help counter the effects of the economic downturn.

Members are asked to: endorse the actions taken and comment further on proposals identified within.

Wards Affected:

Report Writer: Simon Hornsby **Deadline for Report:** 09/10/08
Lead Member: Councillor Steve Galloway
Lead Director: Director of City Strategy
Contact Details: Simon Hornsby

simon.hornsby@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Thriving City Report Back

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG

on: 07/10/08

By Political Group Leaders on: 10/10/08

By Strategic Policy Panel (if required) on: 20/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 27/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/10/08

Keyword: Policy Framework

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Strategic Risk Register, Annual Risk Management Report & Update on Risk Management Strategy

Description: To inform Members of identified strategic risks and actions taken to mitigate them. It is a regulatory requirement to report these to Members

Wards Affected:

Report Writer: David Walker

Deadline for Report: 09/10/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Strategic Risk Register, Annual Risk Management Report & Update on Risk Management Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 08/10/08

By Political Group Leaders on: 10/10/08

By Strategic Policy Panel (if required) on: 20/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 27/10/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/10/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Accommodation Project - Site Options Appraisal

Description: Purpose of report: is to present a range of options and recommendations in support of the provision of a new council Headquarters following the withdrawal of the recent planning application for Hungate.

Members are asked to: approve a reduced number of site options to be taken forward for a more detailed feasibility study.

Wards Affected:

Report Writer: Maria Wood **Deadline for Report:** 09/10/08

Lead Member: Councillor Steve Galloway

Lead Director: Director of City Strategy

Contact Details: Maria Wood

maria.wood@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: Committee Report for Accommodation Project - Site Options Appraisal

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 08/10/08

By Political Group Leaders on: 10/10/08

By Strategic Policy Panel (if required) on: 20/10/08

Post-Decision

By Strategic Policy Panel (if Required) on: 27/10/08

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 21/10/08 **Keyword:** Constitution

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Managed Service Contract

Description: This is a provisional request to comply with Financial Regulations should the Council wish to award the above contract to the non-lowest tender. If the contract is to awarded to the lowest cost tender the report will be withdrawn from the agenda.

Wards Affected:

Report Writer: Roy Grant **Deadline for Report:** 10/10/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Roy Grant

roy.grant@york.gov.uk

Implications Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations:

Process: It is necessary to put the report on the forward plan provisionally to avoid having to call for an Urgency Committee late October should the award not be to the lowest cost tender. This approach follows the Financial Regulations' advice and guidance in relation to Procurement

Consultees: Resources/City Strategy/LCCS

Background Documents: Committee Report for Managed Service Contract

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 21/10/08 **Keyword:** Policy Framework

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Customer Strategy

Description: To consult members on the revised Customer Strategy and advise them of the proposed timeline for consultation with customers and final approval. The strategy will set the framework for the physical, organisational and business process design for identifying and responding to customers needs and delivering high quality customer-focussed service across all Council services in the new Customer Centre at Hungate.

Wards Affected: All Wards

Report Writer: Jane Collingwood **Deadline for Report:** 07/10/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Jane Collingwood

jane.collingwood@york.gov.uk

Implications Equalities

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: n/a

Consultees: Easy@York Board
CMT
Customers (post EMAP)

Background Documents: Committee Report for Customer Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 21/10/08

Keyword: Budget

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Efficiency Outturn Report

Description: To update Members on the performance of the Council towards achieving its efficiency targets.

Wards Affected:

Report Writer: Steve Morton

Deadline for Report: 07/10/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Steve Morton

stephen.morton@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Efficiency Outturn Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 21/10/08

Keyword: Budget

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Accounts Submitted for Write-off

Description: Members are asked to note uncollectable debts that have been written off under delegated powers and to consider writing off sums that exceed the delegated authority

Wards Affected:

Report Writer: Jenny Smithson **Deadline for Report:** 01/10/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Jenny Smithson

jenny.smithson@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Accounts Submitted for Write-off

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 04/11/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Child Poverty in York

Description: Purpose of report: in response to recommendation at full Council meeting June 2008.

Members are asked to: note current analysis of levels of child poverty in the city and targeted efforts to reduce locally.

Wards Affected: All Wards

Report Writer: Pete Dwyer **Deadline for Report:** 23/10/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: Not applicable

Background Documents: Committee Report for Child Poverty in York

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/11/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 22/10/08

By Political Group Leaders on: 24/10/08

By Strategic Policy Panel (if required) on: 03/11/08

Post-Decision

By Strategic Policy Panel (if Required) on: 10/11/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 04/11/08

Keyword: Adult Social Care

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Meals Provision in Elderly Persons Homes

Description: Purpose of report: To inform members of the proposal to change the meals service within Elderly Persons Homes with effect from 1st April 2009. This will affect residents of elderly persons homes.

Members are asked to: Approve the recommendations in the report to change the provision of an procurement of meals and catering within EPHs

Wards Affected: All Wards

Report Writer: Val Sutton

Deadline for Report: 23/10/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Val Sutton

val.sutton@york.gov.uk

Implications Resources

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: In writing or by email to Val Sutton by early September.

Process: Meeting have taken place with both staff and residents. Also based on reports recommending changes from CSCI.

Consultees: Residents and Staff

Background Documents: Committee Report for Meals Provision in Elderly Persons Homes

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/11/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG

on: 09/09/08

By Political Group Leaders on: 24/10/08

By Strategic Policy Panel (if required) on: 03/11/08

Post-Decision

By Strategic Policy Panel (if Required) on: 10/11/08

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 06/11/08

Keyword: Education and skills

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Implications of Machinery of Government (MOG) changes (first announced July 2007)

Description: Purpose of report: In July 2007 the Government split Department for Education and Skills into the Department for Children, Schools and Families (DCSF) and the Department for Innovation, Universities and Skills (DIUS). Alongside this departmental reorganisation, far reaching proposals regarding the commissioning and funding of post 16 education were published, including the breaking up of the Learning and Skills Council (LSC) and the transfer of post 16 funding to LAs. This funding transfer gives added emphasis to the Lead Strategic Partner role of the LA in implementing the 14-19 Curriculum Reforms and planning future provision. Following consultation in 2007/08 a clear timetable for the changes has been published and officers are now working closely with colleagues in other Government Office for Yorks and Humber (GOYH) LAs and the LSC to ensure a smooth transition (April 2010). The paper will explain the changes and the transition timetable, outline progress so far and highlight key issues for LCCS and the Council as a whole.

Members are asked to note:
(i) the scale and scope of the MOG changes
(ii) key dates and demand timescale of the transition
(iii) importance of the Regional Strategic Planning forum
(iv) capacity issues for LCCS

Wards Affected: All Wards

Report Writer: John Thompson

Deadline for Report: 23/10/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: John Thompson

john.thompson@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Via email to john.thompson@york.gov.uk

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Implications of Machinery of Government (MOG) changes (first announced July 2007)

Call-In

If this item is called-in either pre or post decision, it will 10/11/08
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Leisure, Culture & Social Inclusion

Meeting Date: 02/12/08 **Keyword:** Leisure and culture

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York's Plans for London 2012

Description: Purpose of report: to ask the Executive Member's views about the shape of York's programme for the London 2012 games.

Members are asked to: give their views about the shape of York's programme for the London 2012 games.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 30/09/08

Lead Member: Councillor Christian Vassie

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Charlie Croft

charlie.croft@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Via email to charlie.croft@york.gov.uk

Process: n/a

Consultees: n/a

Background Documents: Committee Report for York's Plans for London 2012

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/10/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Leisure, Culture & Social Inclusion

Meeting Date: 02/12/08 **Keyword:** Service Monitoring; Budget;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Service Plan and Budget Monitor 2

Description: Purpose of report: to advise the Executive Member of progress against the service plan targets and the projected financial outturns for 2008/09.

Members are asked to: comment on the contents of the report and approve any virements if necessary.

Wards Affected: All Wards

Report Writer: Pete Dwyer **Deadline for Report:** 18/11/08

Lead Member: Councillor Christian Vassie

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular **Reason Key:** monitoring required

Making Representations: In writing or via email to Peter Dwyer.

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Service Plan and Budget Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ on: _____

By Political Group Leaders on: _____

By Strategic Policy Panel (if required) on: _____

Post-Decision

By Strategic Policy Panel (if Required) on: _____

FORWARD PLAN ITEM

Meeting: Executive Member for Leisure, Culture & Social Inclusion

Meeting Date: 02/12/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Capital Programme Monitor 2

Description: Purpose of report: to advise the Executive Member of progress on the approved capital programme for 2008/09.

Members are asked to: note the progress made and approve any virements if necessary.

Wards Affected: All Wards

Report Writer: Mike Barugh

Deadline for Report: 18/11/08

Lead Member: Councillor Christian Vassie

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Mike Barugh

mike.barugh@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: In writing or by email to mike.barugh@york.gov.uk

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Capital Programme Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 02/12/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: IT Strategy 2007-2012

Description: Members are asked to agree the strategic objectives for use of technology in the Council over the next 5 years which will drive our investment in IT.

Wards Affected: All Wards

Report Writer: Roy Grant

Deadline for Report: 20/11/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Tracey Carter

tracey.carter@york.gov.uk

Implications ITT

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: IT Strategy 2007-2012

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 12/11/08

By Political Group Leaders on: 21/11/08

By Strategic Policy Panel (if required) on: 01/12/08

Post-Decision

By Strategic Policy Panel (if Required) on: 08/12/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 02/12/08

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: The Future of York City Archives

Description: Purpose of report: to ask the Executive to agree a strategic plan for the future development of the City Archive service.

Members are asked to: to agree a strategic plan for the future development of the City Archive service.

Wards Affected: All Wards

Report Writer: Charlie Croft

Deadline for Report: 20/11/08

Lead Member: Councillor Christian Vassie

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Charlie Croft

charlie.croft@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: In writing to charlie.croft@york.gov.uk

Process: N/A

Consultees: All stakeholder groups will be consulted in the writing of this report.

Background Documents: Committee Report for The Future of York City Archives

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at QCG on: 18/11/08

By Political Group Leaders on: 21/11/08

By Strategic Policy Panel (if required) on: 01/12/08

Post-Decision

By Strategic Policy Panel (if Required) on: 08/12/08

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 02/12/08

Keyword: Policy Framework

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: IT Development Plan 2009/10

Description: Members are asked to agree the funding of IT projects for 2008/9 for the whole of CYC. Members will be asked to review the benefits and risks associated with each proposal and decide which ones to fund.

Wards Affected:

Report Writer: Tracey Carter

Deadline for Report: 20/11/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Tracey Carter

tracey.carter@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Each Year Departments across City of York Council bid for funds for IT Projects. These bids are assessed and presented to Members for a decision on which bids to fund.

Consultees:

Background Documents: Committee Report for IT Development Plan 2009/10

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at CMT on: 19/11/08

By Political Group Leaders on: 21/11/08

By Strategic Policy Panel (if required) on: 01/12/08

Post-Decision

By Strategic Policy Panel (if Required) on: 08/12/08

FORWARD PLAN ITEM

Meeting: Executive Member for Neighbourhood Services

Meeting Date: 04/12/08 **Keyword:** Crime & Disorder; Legal;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: The Regulatory Enforcement and Sanctions Bill

Description: Purpose of report:
To inform members of the introduction of the primary authority principle, the developing role of the Local Better Regulation Office and the introduction of different methods of judicial disposal for environmental health and trading standards offences. Members are asked to:
Note the contents of the report.

Wards Affected: All Wards

Report Writer: Colin Rumford **Deadline for Report:** 01/10/08

Lead Member: Councillor Ann Reid

Lead Director: Director of Neighbourhood Services

Contact Details: Colin Rumford

colin.rumford@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: N/A

Process: N/A

Consultees: N/A

Background Documents: Committee Report for The Regulatory Enforcement and Sanctions Bill

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 04/12/08

Keyword: Education

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Local Authority School Governor Appointments

Description: Purpose of report: This report presents nominations for school governor appointments.

Members are asked to: approve the appointments as set out in the report.

Wards Affected: All Wards

Report Writer: Sue Pagliaro

Deadline for Report: 20/11/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Sue Pagliaro

sue.pagliaro@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: In writing or by email to Sue Pagliaro

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Local Authority School Governor Appointments

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 04/12/08 **Keyword:** Service Monitoring; Budget;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Service Plan and Budget Monitor 2

Description: Purpose of report: to advise the Executive Member of progress against the service plan targets and the projected financial outturns for 2008/09.

Members are asked to: comment on the contents of the report and approve any virements if necessary.

Wards Affected: All Wards

Report Writer: Pete Dwyer **Deadline for Report:** 20/11/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular **Reason Key:** monitoring required

Making Representations: In writing or email to Peter Dwyer

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Service Plan and Budget Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at _____ on: _____

By Political Group Leaders on: _____

By Strategic Policy Panel (if required) on: _____

Post-Decision

By Strategic Policy Panel (if Required) on: _____

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 04/12/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Hob Moor Neighbourhood nursery - Progress Report

Description: Purpose of report: To update members on progress of the Neighbourhood Nursery at Hob Moor which was established under Extended Schools legislation in 2004.

Members are asked to: To receive the update which will cover all aspects of the neighbourhood nursery's development including delivery of high quality childcare and improved outcomes for children and families.

Wards Affected: Acomb Ward

Report Writer: Barbara Mands **Deadline for Report:** 20/11/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.clarke@york.gov.uk

Implications C&C

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: In writing or by email to Barbara Mands or Rosemary Flanagan.

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Hob Moor Neighbourhood nursery - Progress Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children & Young People's Services

Meeting Date: 04/12/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Capital Programme Monitor 2

Description: Purpose of report: to advise the Executive Member of progress on the approved capital programme for 2008/09.

Members are asked to: note the progress made and approve any virements if necessary.

Wards Affected: All Wards

Report Writer: Mike Barugh

Deadline for Report: 20/11/08

Lead Member: Councillor Carol Runciman

Lead Director: Director of Learning, Culture & Children's Services

Contact Details: Mike Barugh

mike.barugh@york.gov.uk

Implications: Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: In writing or via email to mike.barugh@york.gov.uk

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Capital Programme Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 08/12/08

Keyword: Housing; Health; Adult Social Care; Budget; Life in the community;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Private Sector Housing Renewal Strategy

Description: Purpose of report: Priority issues/areas for joint working with partners and stakeholders will be identified in the strategy for investment in private sector housing in York. This is a 3 year strategy - implementation of the actions will be carried out over the timescale of the strategy.

Members are asked to: Approve the new strategy, priorities and action

Wards Affected: All Wards

Report Writer: Dilys Jones

Deadline for Report: 24/11/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Dilys Jones

dilys.jones@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: In writing or by email to Dilys Jones.

Process: Key Stakeholders are part of the steering group eg PCT, Home Improvement Agency. Consultation with residents through questionnaire, Landlords Forum and Code of Best Practice Group for student accommodation.

Consultees: See above

Background Documents: Committee Report for York Private Sector Housing Renewal Strategy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 04/08/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 08/12/08

Keyword: Housing; Adult Social Care;
Service Monitoring;
Economics and finance;
Budget;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 2008/09 Housing & Adult Social Services Capital Programme
Monitor 2

Description: Purpose of report: To advise the Executive Member of progress on
the approved capital programme for 2008/09.

Members are asked to: Note progress made and approve any
virements if necessary.

Wards Affected: All Wards

Report Writer: Mark Grandfield **Deadline for Report:** 24/11/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Mark Grandfield, Housing Improvement Manager

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: In writing or by e-mail to Bill Hodson.

Process: NA

Consultees: NA

Background Documents: Committee Report for 2008/09 Housing & Adult Social
Services Capital Programme Monitor 2

Call-In

If this item is called-in either pre or post decision, it will 04/08/08
be considered by Scrutiny Management Committee on:

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 08/12/08

Keyword: Housing; Health; Adult Social Care; Legal; Budget; Life in the community;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Changes to the Disabled Facilities Grant Policy

Description: Purpose of report: Applicants for a Disabled Facilities Grant (DFG). Implementation would be with immediate effect after the meeting.

Members are asked to: Approve minor changes to the DFG policy following government changes to the criteria and eligibility.

Wards Affected: All Wards

Report Writer: Ruth Abbott

Deadline for Report: 24/11/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Ruth Abbott

Implications Equalities

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: In writing or by e-mail to Ruth Abbott.

Process: A report was presented to June EMAP outlining some of the policy implications following government policy changes to DFG's.

Consultees:

Background Documents: Committee Report for Changes to the Disabled Facilities Grant Policy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 08/12/08

Keyword: Housing; Adult Social Care;
Service Monitoring;
Economics and finance;
Budget;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 2008/09 Service Plan & Budget Monitor 2

Description: Purpose of report: To advise the Executive Member of progress against the service plan targets for housing and adult social services and the projected financial outturns for 2008/09.

Members are asked to: Comment on the contents of the report and approve any virements if necessary.

Wards Affected: All Wards

Report Writer: Bill Hodson

Deadline for Report: 24/11/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Bill Hodson

bill.hodson@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: In writing or by e-mail to Bill Hodson.

Process: N/A

Consultees: N/A

Background Documents: Committee Report for 2008/09 Service Plan & Budget Monitor 2

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 04/08/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 08/12/08

Keyword: Adult Social Care; Health; Legal; Public order, justice and rights;

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Mental Health Amendment Act 2007 & Deprivation of Liberty Safeguards

Description: Purpose of report: The Governance and delivery of the Local Authority responsibilities under the Mental Health Act 1983 and the Mental Capacity Act 2005 as amended by the Mental Health Act 2007. The key amendments are to be introduced between 3.11.08 and 31.3.09. The effects may be seen immediately as each amendment is introduced.

Members are asked to: To approve the approval being taken to implement the Act.

Wards Affected: All Wards

Report Writer: Keith Martin

Deadline for Report: 24/11/08

Lead Member: Councillor Susan Galloway

Lead Director: Director of Housing and Adult Social Services

Contact Details: Keith Martin

keith.martin@york.gov.uk

Implications Equalities

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: In writing or by e-mail to Keith Martin.

Process: The approach being taken is being consulted on with key partners and stakeholders through existing structures.

Consultees: PCT Commissioners, Providers

Background Documents: Committee Report for Mental Health Amendment Act 2007 & Deprivation of Liberty Safeguards

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/09/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Adult Social Services

Meeting Date: 08/12/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Responsive Repairs Service Review

Description: To receive recommendations on the review of the responsive repairs process and agree to recommendations for improvements in service delivery and process

Wards Affected:

Report Writer: Mark Grandfield **Deadline for Report:** 24/11/08

Lead Member: Councillor Susan Sunderland

Lead Director: Director of Housing and Adult Social Services

Contact Details:

Implications

Level of Risk:

Reason Key:

Making Representations: In writing or by email to Mark Grandfield by mid October

Process: workshops and meetings

Consultees: Tenants and staff from HASS/Neighbourhood Services

Background Documents: Responsive Repairs Service Review

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 09/12/08

Keyword: Budget

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Second Resources Performance & Finance Monitor

Description: To provide Members with a further update on current in-year progress relating to identified aims and key financial & performance indicators

Wards Affected:

Report Writer: Sian Hansom

Deadline for Report: 25/11/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Sian Hansom

sian.hansom@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Second Resources Performance & Finance Monitor

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 09/12/08

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Procurement Mid-Term Monitoring Report

Description: To update Members on progress against the Procurement Strategy Action Plan and the Corporate Procurement Team Development & Work Programme 2008/09

Wards Affected:

Report Writer: David Walker

Deadline for Report: 25/11/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Procurement Mid-Term Monitoring Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 09/12/08

Keyword: Budget

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Treasury Management Monitoring Report

Description: To update Members on the performance of the treasury management function for the 1st seven months of the year and provide a projected outturn to 31st March 2009.

Wards Affected:

Report Writer: Ross Brown

Deadline for Report: 25/11/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Ross Brown

ross.brown@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: n/a

Consultees: n/a

Background Documents: Committee Report for Treasury Management Monitoring Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM

Meeting: Executive Member for Corporate Services

Meeting Date: 09/12/08

Keyword: Service Monitoring

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Insurance Mid-Term Monitoring Report

Description: Purpose of report:to update members on progress in the Insurance Section

Members are asked to:note the contents of the report

Wards Affected:

Report Writer: Lisa Nyhan

Deadline for Report: 20/11/08

Lead Member: Councillor Ceredig Jamieson-Ball

Lead Director: Director of Resources

Contact Details: Lisa Nyhan

lisa.nyhan@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: n/a

Process: This report is one of two reports provided to members annually

Consultees: n/a

Background Documents: Committee Report for Insurance Mid-Term Monitoring Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

